

HONG KONG SPECIAL ADMINISTRATIVE REGION
PEOPLE'S REPUBLIC OF CHINA
AERONAUTICAL INFORMATION SERVICE
(ISO 9001 CERTIFIED)

PHONE +852 2910 6174
FAX +852 2910 1180
AFS address VHHHYOYX
E-mail aic@cad.gov.hk

AIR TRAFFIC MANAGEMENT DIVISION
CIVIL AVIATION DEPARTMENT
HONG KONG INTERNATIONAL AIRPORT

AIC
11/09
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Aerial Photography or Aerial Survey Over Hong Kong

1. Introduction

- 1.1 Article 84 of the Air Navigation (Hong Kong) Order 1995 as amended, states that an aircraft registered in a place outside of Hong Kong shall not fly over Hong Kong for the purpose of aerial photography or aerial survey, or for the purpose of any other form of aerial work, except with the permission of the Director-General of Civil Aviation and in accordance with any conditions to which such permission may be subject.
- 1.2 This AIC is to inform operators of the procedure for applying for such permission.

2. Application Procedure

- 2.1 An operator who intends to conduct aerial photography or aerial survey flights over the territory of Hong Kong with an aircraft that is NOT registered in the Hong Kong Special Administrative Region shall submit Form DCA 254 'Application for Aerial Photography or Aerial Survey in Hong Kong Territory'.
- 2.2 A copy of Form DCA 254 'Application for Aerial Photography or Aerial Survey in Hong Kong Territory' is attached and is also available for download at the Civil Aviation Department website, www.cad.gov.hk/english/applications.html.
- 2.3 The completed Form and supporting documents shall be forwarded at least **28 working days** prior to the proposed date of flight to the Civil Aviation Department at :

Fax No. +852 2910 0186, or
e-mail aerialwork@cad.gov.hk

3. Further Information

- 3.1 Requests for further information concerning aerial photography or aerial survey flights should be sent to Civil Aviation Department at :

Fax. No. +852 2869 0093,
or e-mail enquiry@cad.gov.hk



Application for Aerial Photography or Aerial Survey in Hong Kong Territory by an aircraft not registered in Hong Kong

Please read the attached NOTES at Page 2 carefully before completing this form.

1.	Name of Company of aircraft operator	
2.	Company address	
3.	Telephone No. / Fax. No.	Tel : Fax :
4.	Name of Contact Person and e-mail address [See Note 4]	
5.	Any former aerial photography or survey work in Hong Kong ? If yes, state when	Yes / No (delete as appropriate) Date:
6.	Registration of aircraft	
7.	Manufacturer and type/model of aircraft [see Note 1(a)]	
8.	Location(s) of photography or survey area [see Note 1(c)]	
9.	Operating altitude(s) [see Note 3]	
10.	Purpose of flight(s) [see Note 1(d)]	
11.	Proposed date(s) of flight(s)	
12.	Proposed time(s) of flight(s) [see Note 3]	
13.	Operator's weather minima for conducting a flight	Cloud Visibility
14.	Airport of departure and landing	

I hereby declare that the information given above in the application is accurate.

If a Permission is issued, I understand that I shall be responsible for complying with the conditions specified and shall take all necessary precautions to secure the safe conduct of the flight(s).

Date of Application

Name of applicant

Signature of Applicant



NOTES

1. **THE FOLLOWING SUPPORTING DOCUMENTS MUST BE SUBMITTED WITH THE APPLICATION:**

- (a) Copy of Certificate of Airworthiness of the aircraft from the State of registration;
- (b) Copy of pilot's licence;
- (c) Chart and/or map showing the precise area of the proposed flight(s) and route(s) of flights(s);
- (d) A letter from the sponsoring organization or company certifying the purpose of the flight(s).

The documents listed above shall be submitted to the following e-mail address : aerialwork@cad.gov.hk
The documents shall either be in pdf or Word format for text files and in pdf or jpeg format for photo files.

Submission of incomplete or insufficient information may result in a delay in the processing of the application.

2. **If the flight will be operating from Hong Kong International Airport**, the operator is also required to submit the following documents :

- (a) An Application for Permission to Operate Non-Schedule Services (Form DCA122);
- (b) Insurance certificate in compliance with the requirements set out in the Civil Aviation (Insurance) Order;
- (c) Noise certificate;
- (d) Name of handling agent.

3. Notwithstanding the issue of a Permission, the final approval of the ATC Watch Manager is still required for the operating time(s) and altitude(s). The pilot must contact the ATC Watch Manager (tel. no. +852 2910 6821) three hours prior to the EOBT to obtain this approval.

4. The contact person will normally be a representative of the aircraft operator.

5. Page 1 of this application form (DCA 254) and all the relevant information as listed in paras 1 and 2 above, must be sent **at least 28 working days prior to the date of the proposed flight** to the Civil Aviation Department at :

Fax No. +852 2910 0186, or
Email aerialwork@cad.gov.hk

(Depending on the particular circumstances of the proposed operation, additional information or extra time may be required to process the application.)

6. This application and the requisite Permission, if granted, only relates to the requirements of Article 84 of the Air Navigation (Hong Kong) Order 1995. The applicant shall obtain any other necessary authorization or permission under any other relevant legislation from the Civil Aviation Department, other Government Department(s) or appropriate organization(s) as applicable before undertaking the flight(s).
